



Old Town Surgery
Practice Participation Group
Meeting 3 October 2013 18:45

Attending:

(ML) Margaret Lay – Chair
(TB) Terasa Beach - Vice Chair
(RF) Richard Fuller – Treasurer
(HS) Hayley Slatter – Practice Manager
(ES) Elaine Sullivan – Secretary
(BB) Beryl Bowles
(KT) Krystyna Tworek
(MC) Maurice Cleary

Apologies from:
Dr Heaton

Virtual membership
(email only)

Agenda

1. Minutes from the last meeting
2. Actions from the last meeting
 - a. See actions
3. Practice Managers Update
4. Open Evening, update on progress
 - a. 11 November, speaker Mr Beck confirmed
5. PPG Forum – HealthWatch meeting 3 Oct 2013
6. Flu clinic
 - a. Volunteers
 - b. Donations for tombola/fundraising
7. AOB
8. Date of next meeting

1. Welcome and apologies

Apologies were given for the meeting.

2. Minutes of the last meeting.

Minutes of the last meeting were reviewed and corrections identified.



ACTION: ES to update the minutes and circulate to HS for inclusion on PPG page

3. Actions from the last meeting

Set up more Open Evenings

HS confirmed Mr Beck as the guest speaker for Monday 11 November. He has agreed to speak at the Evening without charge provided there are no medical sponsors involved, which HS assured was not the case. HS has spoken to Mr Beck's PA re bio which is required for the press release and other literature.

Venue will be on the top floor as per last evening.

ML confirmed photographer available for the evening.

ES has updated the registration form to incorporate permission slip re photos.

Comments feedback on forms. ES to update

The following actions/tasks have been agreed

ACTION: BB to get paperwork/brochures from hospital covering 'Men's health' issues (prostate cancer)

ACTION: HS to source contact at Health Hydro.

ACTION: ML to speak to sponsors

ACTION: ES to get permission from the Clifton pub to display posters in men's toilets.

ACTION: KT to place flyers up at Rowan and Mistletoe Courts (save the date flyer)

ACTION: ML/HS to explore the advertising and publicity opportunities including:

- Old Town Chemist
- Evening Advert
- BBC Wiltshire Sound
- 105.5 Swindon Radio
- LINK/HealthWatch

Reducing DNA (Did not attend)

GPs agreed DNA proposal. New standard letter to be sent to the patients outlined in the proposal will be sent during the pilot timelines.

ACTION: ES to write up the full proposal for consideration by the GPs.

Practice Manager's update

Dementia screening

HS informed the PPG that the demonstration did not take place and will be rebooked for Wednesday 30 October @ 1pm.

Flu Clinic

Volunteers required for Saturday 5 October. KT/ML/BB/RF/MC(?) agreed to attend.



Diabetes update

HS informed the PPG that there wasn't any big updates from the service redesign meeting. The organiser confirmed that they would be setting up joint clinics, which would include Dr Vaks (E&D consultant) and another consultant.

OTS will hold a Diabetes clinic on 18 October.

Meeting at Blunsdon House. Very low turnout from GP surgeries. Five out of 27 Practice Managers in attendance (usual suspects) but lots of CCG staff in attendance. Health costs (diabetes) very high in Swindon but very poorly controlled. OTS run health checks and regularly give advice. Local Pharmacy involved in reviewing medication.

Some ethnic races/cultures diets with the Swindon community do not have diets that are conducive to healthy living in terms of avoiding type 2 Diabetes, which is controlled via dietary means

HealthWatch – 3rd October

KT updated the PPG on the key messages from the HealthWatch meeting. Nicola Cliffe was in attendance from the Care Quality Commission (CQC). The Kings Fund do a YouTube clip which explains where everything sits in the new commissioning landscape. Nicole went on to discuss the inspections undertaken by the CQC. GPs are inspected and receive only 48hrs notice. They look at the Practice profile, patient's survey, review website and NHS choices. Interviews are conducted with patients and PPG members. It was pointed out that NHS Choices feedback tends to be negative but this is taken into account by the CQC when reviewing against the patient survey. They review the Child Protection and Vulnerable Adults policies, which every Surgery must have in place. Following the inspection, they report back within 10 days and expect an action plan to be drawn up within three months. The CQC focus on Primary Care. Dentists are inspected every 2 years. GPs every 5 years. Pharmacies are not yet in place.

DNAs were discussed at the meeting. Overall stats showed that seven man months are lost per year in surgeries through missed appointments.

Next forum meeting – item on research with Tony Crockett from Clinical Research in attendance. One of the GPs from Shrivenham will be a guest speaker.

4. Practice Manager's update

HS confirmed covered in the actions review.

5. Open Evening

All members were required to arrive ahead of the Open Evening. Tasks where



assigned at the previous meeting

6. PPG Forum

This was discussed during the review of the minutes.

7. Flu Clinic

This was discussed during the review of the minutes

8. AOB.

ES informed the PPG that there may be need to resign as Secretary with effect from February next year as new position will be 5 days in London. This will be confirmed.

Bank Account. ML reminded ES of need to sign bank paperwork soon. Meeting arranged for 11am Friday 18 October at Coventry B. Society.

9. Date of next meeting:

Next PPG meeting will be Thursday 7 November at 18:45.

Meeting closed at 20:45